

## Who to let know about your move

Letting people know you're moving may take time but makes life so much easier in the long term. The following suggestions are not all inclusive and don't apply in all cases but hopefully will be a prompt.

- Friends and family: Easy by email and text
- The Post Office: Have your mail re-directed to your new address. It can be done online at the Post Office website. They need 5 working days notice.
- Bank: Let your bank know your change of address.
- Standing Orders and Direct Debits: Give your new address to companies with which you have a hire purchase agreement or a loan.
- Credit cards / store cards: Complete the change of address section of your statement when you return it with your payment. And remember to also notify any card protection insurers you have.
- Loyalty cards: These may be bottom of your list but tell loyalty cards issuers such as Boots, Tesco or Sainsbury's of your change of address. Many loyalty schemes let you to do this online.
- Schools: You'll need to let your children's schools know that you're moving.
- Energy suppliers: Contact electricity and gas suppliers and inform them of your move. Try to give them several days notice. Take reading on moving day. A handy hint, is to use your mobile phone to photograph the readings, then you won't have to worry about losing the note of the readings in amongst everything else being moved.
- Landline and broadband: Contact your supplier to let them know your moving date and arrange disconnection/reconnection.
- Mobile phone: Let your mobile phone provider know your change of address.
- Council tax: Contact the Council in both your current area and the area that you are moving to.
- Inland Revenue: Notify your local tax office quoting your tax reference number and your National Insurance number You will find these on your pay slip or P60.
- National Insurance /DSS Benefits: Write to your local DSS office, giving your full name, date of birth and National Insurance number.
- Pension: Let your local Post Office know about your change of address if appropriate, as well as any private pension scheme memberships you have. You may have to contact previous employers or the pension funds to do this.
- TV Licence: Your television license only covers your current home so you'll need to transfer it to your new address.
- Electoral Register: The Electoral Register is updated every month and you need to be included on it to vote. A form is available from the Electoral Commission's 'About my vote' website. You can complete the form online, or download and send it to the Electoral Registration Office which is based at your local council.

## Who to let know about your move (continued)

- Doctor & Dentist: Tell your doctor and dentist that you are moving.
- Home insurers: In addition to notifying your buildings and contents insurance company that you're moving, check that your current policy covers your possessions during the move. Find out if your change of address means a change in premium and make sure you have adequate buildings cover on your new home.
- Other insurances: Notify other insurers such as car, life, pet, etc.
- Driving licence : Notify DVLC, Swansea of your new address. Remember that it is an offence not to.
- Vehicle Breakdown Recovery : Update your new address. If home start is part of the cover, this is particularly important.